

**DIRECTIONS to HARTFORD OFFICE**  
One Constitution Plaza, Hartford, CT

**FROM I-91, HEADING NORTH INTO HARTFORD:**

Exit 29A (Capitol Area, exit is to left). Merge onto Whitehead Highway and take first exit on right (Columbus Boulevard). Turn right onto Columbus Blvd., proceed .3 miles to State Street. Turn left onto State Street and proceed one block to Market Street. Turn right onto Market Street and proceed .1 miles to Kinsley Street. Turn right onto Kinsley Street and enter second parking garage on right marked Kinsley Street South Garage.

**FROM I-91, HEADING SOUTH INTO HARTFORD:**

Exit 31 (State St.). At 2nd light, turn right onto Market St. Turn right at next light onto Kinsley Street. Enter second parking garage on right marked Kinsley Street South Garage.

**FROM I-84, HEADING EAST INTO HARTFORD:**

Exit 50 (Main St.). Go through 2 lights. At the 3rd light, turn right onto Market St. At 2nd light turn left onto Kinsley Street. Enter second parking garage on right marked Kinsley Street South Garage.

**FROM I-84, HEADING WEST INTO HARTFORD:**

Exit 54 (Downtown Hartford). Cross Founders Bridge/CT River. Proceed through light at end of bridge. At next light turn right onto Market Street. Take right at next light onto Kinsley Street. Enter second parking garage on right marked Kinsley Street South Garage.

**ENTRY TO ONE CONSTITUTION PLAZA LOBBY:**

From parking garage, access One Constitution Plaza Lobby via P4 level, reached by stairwell (located in center of garage) or elevator (located on Kinsley St. side). Shipman & Goodwin LLP sign is located at lobby entrance. Sign in at the registration desk in Lobby. Take elevator labeled "Shipman & Goodwin" to 19th Floor reception area.

**PARKING:**

Parking will be provided if you park in the KINSLEY ST. SOUTH GARAGE. Please bring your parking ticket with you for validation.

If you are using a GPS, you should enter the intersection of Kinsley Street and Market Street rather than the actual building address.

**DIRECTIONS to STAMFORD OFFICE**  
300 Atlantic Street, Stamford, CT

**MERRITT PARKWAY FROM NORTH:**

Take Exit 35. Turn right onto High Ridge Rd. for approximately 2.5 miles. High Ridge Rd. will become Summer St., stay on Summer for approximately 1.5 miles. Take a left onto Broad St. At 1st light, take right onto Atlantic St. At 2nd light take left onto Tresser Blvd. At 1st light make left onto Edith Sherman St. Take immediate left into Public Parking for 300 Atlantic St.

**I-95 SOUTH:**

Take Exit 8. At 3rd light, take right onto Atlantic St. Go through 2 lights and at 3rd light take right onto Tresser Blvd. At next light take left onto Edith Sherman St. Take immediate left into Public Parking for 300 Atlantic St.

**FROM NYC I-95 NORTH:**

Take Exit 8. At end of ramp take left onto Atlantic St. Continue for 2 traffic lights and take right onto Tresser Blvd. At next light take left onto Edith Sherman St. Take immediate left into Public Parking for 300 Atlantic St.

Please bring your parking ticket to the seminar for validation.



One Constitution Plaza  
Hartford, CT 06103-1919  
860-251-5000

300 Atlantic Street  
Stamford, CT 06901-3522  
203-324-8100

1133 Connecticut Avenue NW  
Washington, DC 20036-4305  
202-469-7750

289 Greenwich Avenue  
Greenwich, CT 06830-6595  
203-869-5600

12 Porter Street  
Lakeville, CT 06039-1809  
860-435-2539

[www.shipmangoodwin.com](http://www.shipmangoodwin.com)



# Sexual Harassment Prevention Training

**HARTFORD**  
*October 2, 9 and 23  
December 4*

**STAMFORD**  
*October 23*

# Sexual Harassment Prevention Training

Presented by Shipman & Goodwin LLP

# Registration Form

Registration is on a first-come, first-served basis

## Don't wait until it's too late.



There are steps you can take now to protect you and your business from costly litigation. This program will provide training and education on

sexual harassment awareness and prevention for employees as required by Connecticut law.

This program is suitable for employees at all levels, including those with employee relations responsibilities, in-house counsel, managers, human resources and personnel/employee relations professionals. Registration fee is \$50 per person, and attendees will be provided with a certificate upon completion.\*

## PROGRAM FULFILLS CT LAW TRAINING REQUIREMENTS

This program will satisfy the requirements of Connecticut law and will include the following topics:

- Federal and state statutory and regulatory provisions
- Types of conduct that may constitute sexual harassment
- Development of an effective sexual harassment policy, and procedures for receiving and investigating complaints

\*In order to satisfy state sexual harassment prevention training requirements, if applicable to employer, attendees must arrive on time and attend the full two-hour session.

## Registration Information

### OCTOBER 2, 2014 - HARTFORD

Time: 8:00 a.m. to 10:00 a.m.  
Registration begins at 7:45 a.m.

### OCTOBER 9, 2014 - HARTFORD

Time: 8:00 a.m. to 10:00 a.m.  
Registration begins at 7:45 a.m.

### OCTOBER 23, 2014 - HARTFORD

Time: 8:00 a.m. to 10:00 a.m.  
Registration begins at 7:45 a.m.

### OCTOBER 23, 2014 - STAMFORD

Time: 1:30 p.m. to 3:30 p.m.  
Registration begins at 1:15 p.m.

### DECEMBER 4, 2014 - HARTFORD

Time: 8:00 a.m. to 10:00 a.m.  
Registration begins at 7:45 a.m.

Register online by clicking on the Events Tab and then on the appropriate date on the calendar at [www.shipmangoodwin.com](http://www.shipmangoodwin.com)

## Please choose date:

- October 2, 2014 – Hartford, CT  
 October 9, 2014 – Hartford, CT  
 October 23, 2014 - Hartford, CT  
 October 23, 2014 – Stamford, CT  
 December 4, 2014 – Hartford, CT

No. Attendees: \_\_\_\_\_

Name(s): \_\_\_\_\_

Company: \_\_\_\_\_

HR Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_

E-mail: \_\_\_\_\_

Registration fee is \$50 per person. Please register online at [www.shipmangoodwin.com](http://www.shipmangoodwin.com) for the appropriate date and session on our events calendar or return your completed registration form, along with a check payable to Shipman & Goodwin LLP to:

### SHIPMAN & GOODWIN LLP

Marketing Department

Attn: Jade Tarca

One Constitution Plaza

Hartford, CT 06103-1919

Tel: (800) 585-0331 Fax: (860) 251-5214

E-mail: [jtarca@goodwin.com](mailto:jtarca@goodwin.com)

\* When registering for seminar, please specify date you will be attending.