

**Tuesday, April 5, 2011**  
**DIRECTIONS TO**  
**OUR HARTFORD OFFICE**  
**One Constitution Plaza**  
**Hartford, CT 06103-1919**  
**(860) 251-5000**

**FROM I-91, HEADING NORTH INTO HARTFORD:**

Exit 29A (Capitol Area, exit is to left). Merge onto Whitehead Highway and take first exit on right (Columbus Boulevard). Turn right onto Columbus Blvd., proceed .3 miles to State Street. Turn left onto State Street and proceed one block to Market Street. Turn right onto Market Street and proceed .1 miles to Kinsley Street. Turn right onto Kinsley Street and enter second parking garage on right marked Kinsley Street South Garage.

**FROM I-91, HEADING SOUTH INTO HARTFORD:**

Exit 31 (State St.). At 2nd light, turn right onto Market St. Turn right at next light onto Kinsley Street. Enter second parking garage on right marked Kinsley Street South Garage.

**FROM I-84, HEADING EAST INTO HARTFORD:**

Exit 50 (Main St.). Go through 2 lights. At the 3rd light, turn right onto Market St. At 2nd light turn left onto Kinsley Street. Enter second parking garage on right marked Kinsley Street South Garage.

**FROM I-84, HEADING WEST INTO HARTFORD:**

Exit 54 (Downtown Hartford). Cross Founders Bridge/CT River. Proceed through light at end of bridge. At next light turn right onto Market Street. Take right at next light onto Kinsley Street. Enter second parking garage on right marked Kinsley Street South Garage.

**ENTRY TO ONE CONSTITUTION PLAZA LOBBY:**

From parking garage, access One Constitution Plaza Lobby via P4 level, reached by stairwell (located in center of garage) or elevator (located on Kinsley St. side). Shipman & Goodwin LLP sign is located at lobby entrance. Sign in at the registration desk in Lobby. Take elevator labeled "Shipman & Goodwin" to 19th Floor reception area.

**PARKING:**

Parking will be provided if you park in the KINSLEY ST. SOUTH GARAGE. Please bring your parking ticket with you for validation.

If you are using a GPS, you should enter the intersection of Kinsley Street and Market Street rather than the actual building address.

**Tuesday, April 26, 2011**  
**DIRECTIONS TO**  
**OUR STAMFORD OFFICE**  
**300 Atlantic Street**  
**Stamford, CT 06901-3522**  
**(203) 324-8100**

**MERRITT PARKWAY FROM NORTH:**

Take Exit 35. Turn right onto High Ridge Rd. for approximately 2.5 miles. High Ridge Rd. will become Summer St., stay on Summer for approximately 1.5 miles. Take a left onto Broad St. At 1st light, take right onto Atlantic St. At 2nd light take left onto Tresser Blvd. At 1st light make left onto Edith Sherman St. Take immediate left into Public Parking for 300 Atlantic St.

**I-95 SOUTH:**

Take Exit 8. At 3rd light, take right onto Atlantic St. Go through 2 lights and at 3rd light take right onto Tresser Blvd. At next light take left onto Edith Sherman St. Take immediate left into Public Parking for 300 Atlantic St.

**FROM NYC I-95 NORTH:**

Take Exit 8. At end of ramp take left onto Atlantic St. Continue for 2 traffic lights and take right onto Tresser Blvd. At next light take left onto Edith Sherman St. Take immediate left into Public Parking for 300 Atlantic St.

**PARKING:**

Parking is provided in Public Parking garage for 300 Atlantic Street. Please bring your parking ticket to the seminar for validation.

Please register online at: [www.shipmangoodwin.com](http://www.shipmangoodwin.com), click on events tab and then on "Student Privacy and School Communications" Seminar on your desired date. You may also fill out and fax the registration card (reverse side) to (860) 251-5214. If you wish, you may call (800) 585-0331 and register by phone. Please specify which seminar you wish to attend.



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## **Student Privacy and School Communications**

*A Complimentary Breakfast Seminar  
for School Administrators  
presented by the School Law Practice Group*

*Tuesday, April 5, 2011  
Hartford, Connecticut*

*Tuesday, April 26, 2011  
Stamford, Connecticut*

# Student Privacy and School Communications

Presented by Shipman & Goodwin LLP's School Law Practice Group

## Free Registration

Registration required: space is limited so please register by March 29th.

### About the Workshop



This workshop for school administrators, special education directors and personnel, counselors, social workers and health personnel goes beyond

the basic legal requirements pertaining to schools' obligations to maintain the confidentiality of student information. We will focus on the more difficult questions school personnel face when dealing with the sharing of highly sensitive communications involving students.

Specifically, this program will address how and when to communicate with parents regarding sensitive topics such as substance abuse and student sexual activity and when school professionals may (and should) share such student communications with teachers, administrators, mental health professionals and other adults within the school community.

### Workshop Topics

We will discuss confidentiality relative to the following topics:

- Substance Use/Abuse
- Sexual activity
- Counseling information
- HIPAA vs. FERPA
- "Privileged" communications
- Bullying and student discipline
- Child abuse reporting

### Coffee and a light breakfast will be served.

Please register online at: [www.shipmangoodwin.com](http://www.shipmangoodwin.com). On the homepage under events, click on "Student Privacy and School Communications."

### Invite a friend or colleague to join you.

Each participant is invited to bring a guest to the workshop. When registering, please register your guest as well.

**Hartford:** One Constitution Plaza

DATE: April 5, 2011

Shipman & Goodwin LLP

TIME: 8:00 AM to 10:00 AM

8:00 - Registration & Breakfast

8:15 - 10:00 Seminar and Q&A

or

**Stamford:** 300 Atlantic Street

DATE: April 26, 2011

Shipman & Goodwin LLP

TIME: 10:00 AM to 12:00 PM

10:00 - Registration & Breakfast

10:15 - 12:00 Seminar and Q&A

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Hartford, 4/5/11

Stamford, 4/26/11

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Register online at [www.shipmangoodwin.com](http://www.shipmangoodwin.com), or fax registration above to Amanda Jee at (860) 251-5214.